



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : PHILCOPY CORPORATION P.O. No. : 23-12-0935
 Address : 793 J. P. Rizal Avenue, Poblacion, Makati City Date : 18 December 2023
 Mode of Procurement: DIRECT CONTRACTING

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 7 Calendar Days
 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	UNIT	45	Toner, GENUINE KYOCERA TONER Kyocer Toner TK-5275C for EcosysM6630CIDN	12,025.00	541,125.00
2	UNIT	45	toner, GENUINE KYOCERA TONER Kyocer Toner TK-5275M for EcosysM6630CIDN	12,025.00	541,125.00
3	UNIT	40	Toner, GENUINE KYOCERA TONER Kyocer Toner TK-5275Y for EcosysM6630CIDN	12,025.00	481,000.00
4	UNIT	80	Toner, GENUINE KYOCERA TONER Kyocer Toner TK-5275K for EcosysM6630CIDN	11,475.00	918,000.00
5	UNIT	300	Toner, GENUINE KYOCERA TONER Kyocer-Mita Toner TK-1124 for FS-1025MFP	5,010.00	1,503,000.00
<p>*Purchase Order shall cover all items found in the Request for Quotation, Terms of Reference / Technical Specification, and Bid Bulletin/s, if any.</p> <p>***** Nothing Follows *****</p>					
<p>Toners for Printers and Photocopy Machines for the use of Sangguniang Panlungsod</p>					

Control No. **5214** GRAND TOTAL : **Php 3,984,250.00**

Total Amount in Words *Three Million Nine Hundred Eighty-four Thousand Two Hundred Fifty Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme :

ROLANDO B. CRUZ

(Signature over printed name of Supplier)

Date

12-27-23

Very truly yours,

VICTOR MA REGIS N. SOTTO

(Authorized Official)

City Mayor

ROBERT VINCENT JUDE B. JAWORSKI, JR.

City Vice Mayor

Requisitioning Office/Dept. :

MARION ROSALIO M. MARTIRES
(Authorized Official)

Funds Available:

JUVY A. CUENCO
Chief Accountant

Amount : ₱ 3,984,250.00

OBR No. : 106 - 2023 - 10
6217 - 1021